

**Fleming School**  
**Frenchman School District RE-3**  
**Board of Education**  
**Official Minutes-Regular Meeting**  
**November 8, 2021**

**Call to Order/Roll Call**

President Randy Kirkwood called the Regular Board Meeting of the Fleming School Board of Education to order at 7:00pm on Monday, November 8, 2021 in the School and Community Library. The following members were present: Randy Kirkwood, Christa Lousberg, Kim Nolde, Shane Schliesser and Carmen Vandembark. Also present were; Kortney Firme-Principal, Amber Schliesser-Business Manager, and Steve McCracken-Superintendent.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Prayer**

Shane Schliesser led the prayer.

**Audience/Open Forum/Correspondence**

Audience- Karianne Donnelson, Nick Wernsman, William Langridge, and Karyn Bretz.

**Scott Szabo, Financial Audit-** Scott presented his findings from the financial audit for the 20-21 Fiscal Year. He reported that the district is in good financial condition and complimented Amber Schliesser on doing a great job. He also noted that the district has increased the General Fund Balance.

**Kortney Firme- Principal-** Mrs. Firme has completed 9 of her 20 teacher observations. She also informed the board about the BOCES's Principal's retreat she attended. The Principal's learned about tools, templates and strategies for curriculum, instruction and assessment processes. They also worked on impact cycles (assess, teach, assess, reteach). She also previewed the staff development day she is planning on December 6<sup>th</sup>. The actual data upload for ALMA has started.

**Steve McCracken- Superintendent-** The school has received 2 bids for the concession stand. The staff Christmas party is December 16<sup>th</sup>. Dirt work for the new bus barn has been completed. The school has purchased Red Rover, an online program that will be use to schedule substitute teachers. School will be dismissed at noon on Thursday so that people can attend state volleyball.

**Oath of Office-** Karianne Donnelson and Nick Wernsman read their oath of office and were officially sworn in as school board members.

**Election of Officers** The motion to elect the following slate of officers was made and seconded. All voted: Motion passed.

President- Christa Lousberg  
Vice President- Kim Nolde  
Secretary- Karianne Donnelson  
Treasurer- Carmen Vandembark  
Director- Nick Wernsman

**Consent Agenda**

The motion to approve the consent agenda was made and seconded. All voted: Motion passed.

1. Approval of Minutes- October 12, 2021

2. Bills
3. Payroll
4. Student Activity Account
5. Action Items
  - a. Lock and Sons Invoice, \$7,304.79, Sewer in the kitchen

#### **Approval of Agenda**

The motion to approve the agenda after adding J. 13- approve bus routes, J. 14- audit invoice from Scott Szabo, and J. 15. 1st Grade Para was made and seconded. All voted: Motion passed

#### **Action Items**


- J. 1- The motion to approve the 2021-2022 Accountability Committee Members was made and seconded. All voted: Motion passed.
- J. 2- The motion to approve the Library Agreement was made and seconded. All voted: Motion passed.
- J. 3- The motion to approve the Allright Excavating Invoice was tabled. All voted: Motion passed.
- J. 4- The motion to approve that the Superintendent is operating within the limits of policy EL-16, Financial Administration was made and seconded. All voted: Motion passed.
- J. 5- The motion to approve that the Board is operating within the limits of policies GP-6, Board Committee Principles and GP-7 Committee Structure was made and seconded. All voted: Motion passed.
- J. 6- The motion to approve that the Board is operating within the limits of policies GP-9, Board Member Code of Conduct and GP-10, Board Member Covenants was made and seconded. All voted: Motion passed.
- J. 7- The motion to approve that the Board is operating within the limits of policy GP 10-E, Handling Operational Issues Raised by a Community or Staff Member was made and seconded. All voted: Motion passed.
- J. 8- The motion to approve that the Board is operating within the limits of policy GP-11, Board Member Conflict of Interest was made and seconded. All voted: Motion passed.
- J. 9- The motion to approve that the Board is operating within the limits of policy GP-12, Board Member Financial Disclosure was made and seconded. All voted: Motion passed.
- J. 10- The motion to approve that the board is operating within the limits of policy GP-13, Addressing Board Member Violations was made and seconded. All voted: Motion passed.
- J. 11- The motion to approve the 2021-2022 Bus Routes was moved and seconded. All voted: Motion passed.
- J. 12- The motion to approve the invoice from Scott Szabo in the amount of \$9,302 was made and seconded. All voted: Motion passed.


J. 13- The motion to hire a Paraprofessional was tabled.

**Future Meeting Dates**

1. School Board meeting, December 14, 2021, 7:30pm

President Christa Lousberg declared the meeting adjourned at 9:46pm.

  
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Christa Lousberg, President

  
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Karianne Donnelson, Secretary

*\*\* Unofficial until approved during the December meeting.*